## GALVA PUBLIC LIBRARY INTERNET USE POLICY NOVEMBER 1, 2018

The internet is provided for the library patrons to conduct research and to communicate with others. Access to internet services is given to patrons who agree to act in a considerate and responsible manner.

Individual users of the library computer are responsible for their behavior and communications over the internet. It is presumed that users will comply with library standards.

Library administrators will review files and communications to maintain system integrity and ensure that users are being responsible while using the internet.

Each user is responsible for complying with copyright law and adhering to software licensing agreements, as well as all local, state, and federal laws including, but not limited to, those concerning fraud, privacy, or obscenity.

Individual software may not be installed or used to alter or attach equipment to the library's hardware or to attempt to bypass security features.

Library staff may be able to help with basic computer use and startup procedures, but may not be able to provide information on the use of each software program.

## THE FOLLOWING IS NOT PERMITTED

Sending or displaying offensive messages or pictures Using obscene language Harassing, insulting, or attacking others Violating copyright laws Employing the internet for commercial purposes Downloading of files to hard drive Violations will result in loss of access

Reviewed and Approved: January 6, 2022