

GALVA PUBLIC LIBRARY BYLAWS

JULY 1, 2014

The Galva Public Library Board of Trustees, hereafter referred to as the Board

The Board will comply with the Code of Iowa in all questions of library law and governance and will further comply with the regulations set forth in the City's library ordinance. The Board's specific powers and duties are set forth in the library ordinance.

Board Meetings

The Board shall meet on the first Thursday of the month at 5:30 pm in the library meeting room. A quorum shall consist of three members (from its total membership of five trustees). The Board shall comply with Iowa's Open Meeting law by posting a copy of its agenda for the public to see 24 hours prior to the meeting. The Board shall record its proceedings as minutes and shall keep copies of the minutes. A copy will be given to the City Clerk and a copy shall be made available to the public. The Galva Public Library Director shall be present and participate at each meeting of the Board.

Officers and Committees

Officers shall be the Board President and Secretary, and shall be elected at the annual meeting in July. The President shall preside at all meetings and generally perform all duties associated with the office. In absence of the president, the secretary shall assume the president's duties. The Secretary shall record all proceedings of the Board. The President shall appoint any committee and the committee shall report its recommendations to the full Board.

Major Functions

Hire and evaluate Library Director and Assistant Librarian. Set Salaries and benefits for the library staff. Participate in the budget process and secure adequate financial support for the library's operations and services. Fundraisers are included in this. Engage in planning the library's future. Ensures Library Director and Staff participation in training and continuing education. The Board also engages in continuing education. Ensure the library's involvement in State Library and Library Services initiatives.

Amendments

These bylaws may be amended at any meeting of the Board with a quorum present, by a unanimous vote of the members present.

Reviewed and Approved: January 6, 2022